

# NRF – Project Pathway

Will follow the three stage approval process agreed for capital projects

Stage 1 – Application (Emerging)	Stage 2 – Development (Uncommitted)	Stage 3 – Delivery (Committed)
<ul style="list-style-type: none"> <li>• <b>Application stage opens</b></li> <li>• Consultation events to raise awareness about the Fund.</li> <li>• Interested organisations can request an <b>application pack</b> online or by post. Online eligibility checker available.</li> <li>• Application packs issued to eligible groups including programme summary, application form and guidance notes.</li> <li>• Organisations can request an individual appointment to receive advice on the application process.</li> <li>• <b>Application stage closes</b></li> <li>• Applications collated and reviewed by panel via an assessment matrix.</li> </ul>	<ul style="list-style-type: none"> <li>• Letter issued to group to confirm movement to Stage 2</li> <li>• Council works with organisation to develop a Business Case.</li> <li>• Consultancy support as required i.e. Design team procurement, appointment &amp; completion of detailed design</li> <li>• Approvals and agreements secured including planning permission, licenses, consents etc.</li> <li>• Business case completed and submitted to the Council including OBA report cards.</li> <li>• AWGs will receive presentations on the projects.</li> <li>• <b>Letter of Offer in principle issued.</b></li> <li>• Due Diligence Checklist completed and Due Diligence Group review.</li> <li>• Results of Due Diligence are reported to Elected Members for each area via Area Working Groups.</li> <li>• Recommendations are then made to Strategic Policy &amp; Resources Committee.</li> <li>• Council agreement on projects proceeding to Stage 3.</li> </ul>	<ul style="list-style-type: none"> <li>• Letter issued to group to confirm movement to Stage 3</li> <li>• Procurement of capital works.</li> <li>• Due Diligence Group approval of tender.</li> <li>• Appointment of main contractor.</li> <li>• Due Diligence final review and sign off.</li> <li>• <b>Formal funding agreement issued.</b></li> <li>• Construction stage.</li> <li>• Monitoring of progress.</li> <li>• Project completion and handover.</li> <li>• Project launch.</li> <li>• Post project evaluation of outcomes completed via OBA report cards (capital and operational).</li> </ul>
<p style="text-align: center;"><b>Project scores over 55:</b></p> <p style="text-align: center;"><b>Projects progress to Stage 2 subject to Council agreement</b></p>		
<ul style="list-style-type: none"> <li>• Results of assessment are reported to Elected Members via Area Working Groups.</li> <li>• Recommendations are made to Strategic Policy &amp; Resources Committee.</li> <li>• Council agreement on projects proceeding to Stage 2.</li> </ul>		
<p style="text-align: center;"><b>Approval to proceed to Stage 2</b></p>	<p style="text-align: center;"><b>Approval to proceed to Stage 3</b></p>	<p style="text-align: center;"><b>Project close</b></p>